

City of Milwaukee

Office of Small Business Development (OSBD)

Small Business Enterprise Certification & Compliance Program

This certificate acknowledges

Right Choice Janitorial Supply, LLC

As a **Small Business Enterprise (SBE)** owned, operated and controlled company, which has met the criteria established by the City of Milwaukee.

CERTIFICATE EXPIRES: 6/1/2018

CERTIFICATE OSBD

<u>NAICS Code</u>	<u>Description</u>
532299	All Other Consumer Goods rental
454390	Other Direct Selling Establishments



Small Business Development Manager

This certificate supersedes any certificate previously issued. If there are any changes regarding the information (i.e. business structure, ownership, day-to-day management, operational control, addresses, phone and fax numbers or authorized signatures) provided in the submission of the business application for certification as a SBE, you must immediately (within 30 days of such changes) notify the Office of Small Business Development in writing. The Office of Small Business Development reserves the right to conduct a compliance review at any time to confirm certification eligibility. Furthermore, certification may be suspended or revoked upon findings of ineligibility.

WISCONSIN UNIFIED CERTIFICATION PROGRAM
DISADVANTAGED BUSINESS ENTERPRISE



October 4, 2016

Helen Traudt
Right Choice Janitorial Supply, LLC
PO Box 090553
Milwaukee, WI 53209

RE: Approval of Annual No-Change Affidavit

Dear Ms. Helen Traudt:

On behalf of the Wisconsin Unified Certification Program, Milwaukee County has approved your No-Change Affidavit for Right Choice Janitorial Supply, LLC and has determined that your firm continues to meet DBE eligibility standards contained in 49 CFR Part 26 to perform work towards DBE goals.

This determination is based on information provided to Milwaukee County on your current application and Personal Financial Statement for certification as a DBE. Should this information change, you must notify this office within 30 days of the change. Depending on the nature of the change, you may be asked to complete a new application.

The Milwaukee County reserves the right to rescind this certification of eligibility, should the information provided by you on the Annual No-Change Affidavit form and the supporting documentation prove to be false, inaccurate, or misleading.

Please note that you are required to submit an Annual No-Change Affidavit. Milwaukee County will send you an Annual No-Change Affidavit notice before your firm's certification date is due. Upon review of the information contained within the supporting documentation submitted, an in-depth Certification Review may be required.

We invite you to register with Milwaukee County Procurement and participate in our fair and open bidding process for the goods and services.

You may register at:

<https://solutions.sciquest.com/apps/Router/SupplierLogin?CustOrg=MilwaukeeCounty> and click "CREATE AN ACCOUNT"

For E-Notify please register at:

<https://itmdapps.milwaukee.gov/Portal/login.jsp?from=/Enotify/index.jsp> and click "REGISTER"

If you need assistance or have any questions regarding your certification, please contact Milwaukee County at 414-278-4747.

Sincerely,

Lamont Robinson
Business Development Analyst



Community Business Development Partners
MILWAUKEE COUNTY

RICK NORRIS - Director, Community Business Development Partners

October 4, 2016

Helen Traudt
Right Choice Janitorial Supply, LLC
PO Box 090553
Milwaukee, WI 53209

RE: Approval of SBE Certification

Dear Ms. Helen Traudt,

The Milwaukee County Community Business Development Partners (CBDP) has approved the eligibility of **Right Choice Janitorial Supply, LLC** for SBE credit on USDOT Federally Funded projects and Milwaukee County performing a commercially useful function in the areas of:

Work Areas:

NAICS 423850: JANITORIAL EQUIPMENT AND SUPPLIES MERCHANT WHOLESALERS

This certification is valid effective November 25, 2014. Please note, however, that you are required to submit Annual No-Change Affidavit declaring that your firm continues to meet program eligibility standards. Milwaukee County will send you this form prior to your anniversary date.

This approval of certification is based on the information provided to Milwaukee County CBDP as part of the application for Certification as an SBE. Should this information change, you must inform our office within 30 days of the change. In addition, Milwaukee County CBDP reserves the right to rescind this certification, should the information upon which the certification is based prove to be false, inaccurate or misleading.

Your firm will be added to our directory of certified SBEs and will appear in the Milwaukee County CBDP Certified Vendor Directory. You may view the listing of certified SBE firms at <https://mke.diversitycompliance.com> for complete instructions on how to access the online directory, contact Milwaukee County (CBDP) at (414) 278-4747. Thank you for your interest in the Milwaukee County SBE Program. Please contact our office if you need additional assistance.

Sincerely,

Tru Mwololo
Administrator, Certification Compliance
Community Business Development Partners
Milwaukee County
633 W. Wisconsin Avenue, Suite 900
Milwaukee, WI 53203
Truphosa.Mwololo@MilwaukeeCounty.wi.gov
P: 414-278-5037

**CITY OF MADISON
Small Business Enterprise Program**


This is to certify that

Right Choice Janitorial Supply, LLC


is certified as a Small Business Enterprise

This certification is valid for a three-year period beginning **March 29, 2016**
and expires **June 30, 2019**.

*The City of Madison has approved the eligibility of this firm for credit on City of Madison Public Works contracts performing a commercially useful function in the area(s) of:
Sale of janitorial supplies.*


Gloria Reyes
Interim Director,
Department of Civil Rights




Norman D. Davis
Division Manager

*City of Madison
Targeted Business Programs*



WISCONSIN DEPARTMENT OF
ADMINISTRATION

SCOTT WALKER
GOVERNOR

SCOTT A. NEITZEL
SECRETARY

RECERTIFICATION

WI-4638 - WBE

The Department of Administration
Division of Enterprise Operations
having determined that

Right Choice Janitorial Supply, LLC

*Has successfully met the certification requirements as outlined in
Wisconsin Administrative Code Adm. 83 and the policies adopted thereunder,
hereby grants the designation of*

Woman-Owned Business Enterprise

and is recognized as such until the expiration of registration and certification on

Expiration: June 1, 2019

NAICS Codes:

423850 Service Establishment Equipment and Supplies Merchant Wholesalers
424690 Other Chemical and Allied Products Merchant Wholesalers
453998 All Other Miscellaneous Store Retailers (except Tobacco Stores)

NIGP Codes:

See online business directory at: <https://wisdp.wi.gov>

Product:

Sales of janitorial supplies. Repair and servicing of janitorial equipment

Authorized By:

